

KARNS CITY AREA SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
SEPTEMBER 28, 2016
10:00 A.M.
KCHS OUTDOOR INSPECTION

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor
Deana Turner, Business Manager
Ed Conto, Principal
Peggy McElravy, Cafeteria
Heather Christie, Secretary

VISITORS PRESENT

1. Call to order

The meeting was called to order by Steve Andreassi

2. Reading and approval of minutes of previous meeting

On motion by Ed Conto and seconded by Heather Christie the minutes of the September 14, 2016 meeting were approved on a unanimous roll call vote

3. Unresolved old business, action list from previous meeting (if any)

Rolling action items from previous meetings were completed.

4. Review of written employee accident investigation reports

3 reports

- One employee reported an eye injury but no time lost or visit to doctor.
- One employee reported a hurt back, missed 3 days of work and visit to doctor.
- One employee reported only of injured toes but no doctor visit.

5. Review of safety inspection reports

None

6. Review of safety suggestions and complaints

None

7. Review of safety training and education

None

8. Review of newly implemented safety equipment and health and safety procedures

None

9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses

None

10. Review of insurance company loss control recommendations

We did have a walk-thru by our Insurance company (Liberty Mutual) and we are answering these recommendations ASAP.

11. Other new business

Refer to list attached

12. Recommendations to management

See rolling attached list.

13. Assignment of follow-up responsibility

See rolling list. Completed by facilities department

14. (Annual item) Evaluation of the overall safety program and recommendations for improvement

None.

15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year

None.

Date and time of next meetings:

October 12th 10:00 AM KCHS – Admin office Safety Webcast

ADJOURNMENT

On motion by Deana Turner and seconded by Ed Conto, the meeting was adjourned at 11:00 A.M.

Respectfully submitted,

By: _____
Heather Christie